**Instructions to Authors**

**THE INTERNATIONAL CAMELLIA CONGRESS**

**9 March – 13 March, 2025, Tokyo, Japan**

**You are cordially invited to submit a paper for presentation at the ICS congress in Tokyo in 2025. The oral or poster presentations, and fullpaper describe your work or research on a camellia-themed topic.**

***(Please note that submission does not guarantee acceptance for publication or presentation)***

**Deadlines of submissions**

**Abstract submission: September 30th, 2024**

**Fullpaper submission and congress registration: November 30th, 2024**

**Oral and Poster presentation: February 10th, 2025**

Basically, presentations by ICS members will be given priority, but presentations by non-members will be accepted if deemed necessary by the conference director. If you are not a member, please contact to E-mail address (Camellia@tokai.ac.jp).

Prior to submission of a fullpaper, the author(s) is required to send an abstract in a .doc or .docx format both for oral or poster presentation to director: Takayuki Tanaka (Camellia@tokai.ac.jp) and editorial office (ics2025.editorial.office@gmail.com).

**Important notice:** When submitting your abstract, please select below whether you wish to give an oral or poster presentation, and in which field you will be presenting.

・Cultivation and propagation methods

・*Species and variety differentiation, genetic diversity*

・*Collection and conservation of plant genetic resources*

・*Hybridization, breeding and production of new varieties*

・ *Life sciences including plant physiology and plant pathology*

・*History, traditional culture and art*

・*Industrial use (Products such as tea, oil, cosmetics etc. and tourism)*

**Instructions for abstracts**

The deadline for abstract submission is ***September 30th, 2024***

(Notification of acceptance will be sent to the authors by ***October 15th, 2024***)

**ABSTRACT FORMAT**

**Font:** Calibri (or Arial). Title in 14 point and text in 12 point.

**Spacing:** single spaced.

**Number of words:** from 150 to 250 words.

**Margin:** default margins.

**Language:** English.

**Instructions for fullpaper submission**

Deadline for written paper submission is ***November 30th, 2024.***

(Notification of acceptance will be sent to the authors by ***January 15th, 2025***)

Fullpaper should be sent by e‐mail to Camellia@tokai.ac.jp and ics2025.editorial.office@gmail.com, in Microsoft Word or compatible open-access format.

**General guidelines**

**Paper size:** A4 or letter.

**Font:** Calibri (or Arial), in 12 point.

**Length of the paper:** maximum of 10 pages including all tables and figures.

*Tables and Figures including photographs should be limited to about 1/2 of the total page number (maximum 5 pages).*

**Margins:** default margins.

**Lines:** single spaced with standard indentation on the first line.

**Language:** English

**Other relevant information**

**Plant names:** Scientific names are to be included for all plant species and are to be in italic font except for the abbreviations *A* var. *XXX*, *A* subsp. *XXX*, *A* f. XXX, etc., which indicate rank at infraspecific level (e.g., *Camellia japonica* subsp. *rusticana*, *Camellia nitidissima* var. *microcarpa*).

The part of a name which denotes the cultivar is placed within single quotation marks (e.g., *Camellia reticulata* ‘Damanao’, *Camellia japonica* ‘Mrs. D.W. Davis’). In case of hybrids, the multiplication sign (“x” in regular font) is used before the name of the genus or the species epithet as appropriate (*Camellia* x *williamsii* ‘Brigadoon’).

**Author(s) and affiliation(s)**

The byline under the title includes the name of author(s). The given name of authors may be either written out in full or listed by initials. The affiliation or address of author (department or laboratory of university or research center) is included below the name. Provide a contact e-mail of the main author.

**Keywords**

This is a subheading followed by colon (Keywords: biological control, fungi). List a maximum of five key words **not used in the title**.

**Acknowledgements**

This is reserved for source of funding, name of project, if required or acknowledgement of help from colleagues or professional associates

**Citations**

Citations to references in the text are surrounded by parentheses with the last name of the author(s) and the year of publication (Peters, 1950; Jones and Smith, 1990). For papers with two authors, give both authors' last names (Black and Brown, 1974).

Note: "et al." is used for three or more authors (Brown et al., 1999).

**Personal communications**

Citations to personal communications include the of the person and the date, within the text rather than in the Literature Cited section. The date is optional.

Thus: (G. Orel, pers. commun., 1998).

**Literature cited**

Literature cited must provide complete citations for each of the published sources cited in your paper. List the authors in alphabetical order, based on the first author's last name and in chronological order for publications of the same author(s).

Please use the format that follows;

***Journal Paper***:

Scott, M.A. 1977. Methods of improving flower bud initiation in camellias. Expt. Hort. 29:80‐93.

San-Jośe, M.C. and Vieitez, A.M., 1990. *In vitro* regeneration of *Camellia reticulata* cv. ‘Captain Rawes’ from adult material. Scientia Hort. 43:155‐162.

***Book***:

Savige, T.J. 1994. The International Camellia Register. International Camellia Society, Wirlinga, Australia

***Chapter in Book***:

Daubeny, H.A. 1996. Brambles. p.109‐190. In: J. Janick and J.N. Moore (eds.), Fruit Breeding, Vol. 3, Nuts. Wiley, New York.

***Chapter in Conference Proceedings***:

Wang, Z., Lifang, X., Baojung, F., Shiuchi, T. and Chunmei, X. 2012. Chuxiong Camellia, its discovery, history and present development. Proc. International Camellia Congress. Chuxiong, China 5-9 Feb. p. 1‐10.

**Tables and photographs** are numbered consecutively with Arabic numbers (Table 1, Photograph 2, etc.) and must be listed in the text. The titles of the tables are placed in 10 point size above the tables and photographs.

**Figures** are numbered consecutively with Arabic numbers (Figure 1, Figure 2, etc.), and must go underneath the figure. All figures, graphs and drawings can be either in black and white or color and must be listed in the text. The titles of the figures will be placed underneath the figures in 10 point size.

**Instructions for oral presentations**

Deadline for presentation submission is ***February 10th 2025.***

It should be sent by e‐mail to Camellia@tokai.ac.jp and ics2025.editorial.office@gmail.com, in PowerPoint format or compatible open‐access software.

(Large files may not be received. Please pay attention to the size of the file when sending. If you do not receive a reply from the secretariat after a while, please contact us)

If you change your presentation after you have submitted, you can replace it just before your presentation.

**Time limit for an oral presentation:** 20 minutesmaximum.

Provide a brief biography at the beginning of the presentation slides (about one-quarter or half of a page).

**Important notice:** Be sure to bring along a copy of your presentation either in an USB device or on a CD/DVD.

**Instructions for poster presentations**

Deadline for poster submission is ***February 10th 2025.***

It should be sent by e‐mail to Camellia@tokai.ac.jp and ics2025.editorial.office@gmail.com, in PowerPoint format or compatible open‐access software and will be printed in Tokyo venue, unless you request otherwise.

**Font:** non-defined

**Font size:** 32 point, 10 mm (recommended) or larger

**Heading:** title, author (s) name, affiliation and address

**Size:** 1.20 m x 0.90 m (long x wide)

**Software:** Microsoft Power Point or compatible open‐access software.

In the poster design add the logo of your institute/university on the right top (if no logo of your institute, please use ICS logo.

Takayuki Tanaka

Director

ICS2025 Tokyo Congress Scientific Committee